Assessment Criteria – WW1 Letter writing

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| **Focus/Organisation** | High | Medium | Low |
| The piece fulfils its purpose by responding to an appropriate topic. |  |  |  |
| The piece is clearly aimed at its intended audience. |  |  |  |
| The writer’s opinion is clearly stated. |  |  |  |
| The letter is clearly arranged |  |  |  |
| **Elaboration/Support/Style** |  |  |  |
| The opening paragraph introduces the purpose of the letter and clearly states the writer’s opinion. |  |  |  |
| Three or more sound reasons for the opinion are included. |  |  |  |
| The evidence is appropriate and clearly supports the writer’s opinion. |  |  |  |
| The conclusion offers closure, summing up the writer’s message of praise or criticism of the trenches |  |  |  |
| **Grammar, Usage, and Mechanics** |  |  |  |
| The writing is free of misspellings, and words are capitalized correctly. |  |  |  |
| Sentences are punctuated correctly, and the piece is free of fragments and run-ons. |  |  |  |
| Standard English usage is employed. |  |  |  |
| The paper is neat, legible, and presented in a proper letter format. |  |  |  |

**Comments**